

**MINUTES
STAKEHOLDER ADVISORY BOARD SUBCOMMITTEE
MAY 18, 2005
DULUTH, GEORGIA**

Present were Stakeholder Advisory Board members Alice Champagne, Doug Easter, Jim Hamilton, JoAnn Macrina, James Magnus, Robert Ringer and Ben Thompson. Also present were Soil and Water Conservation Commission employees Michaelyn Rozar and Lauren Zdunczyk. Interested parties in attendance included Doug Sherrill (Registered Land Surveyor), Keith Kilby (Registered Land Surveyor), Terry Scarborough (Registered Land Surveyor) Dwight Kilby (Registered Land Surveyor), Michael Paris (Council for Quality Growth) Seth Yurman (Georgia Water Pollution and Control Association) and Butch Watson (Gaskins Surveying Company).

Mr. Hamilton welcomed members and guests to the meeting.

AGENDA ITEMS

1. Review and Approve minutes from April 20, 2005

Robert Ringer was to be added to the Attendance List

There being no further discussion on the minutes, Mr. Ringer made a motion to approve the minutes with a second from Mr. Magnus. The minutes were approved unanimously.

2. Report from GASWCC on scheduled pilot courses, exam only; train the trainer courses, trainer applications, staff additions, etc.

Mr. Hamilton asked Ms. Rozar and Ms. Zdunczyk for the list of course dates for the upcoming pilot courses.

Ms. Zdunczyk announced the following dates

- June 2nd and 3rd Level II Pilot Course at Callaway Gardens
- June 16th Level IA Pilot Course for South East Georgia at Fort Gaines
- June 23 Level IA Exam Only Session Pilot at the Georgia Center in Athens
- July 27th and 28th Level IB Pilot Course at the Georgia Center in Athens
- August 4th Train the Trainer Level I at the Georgia Center in Athens
- August 23rd Train the Trainer Level II at the Georgia Center in Athens

Ms. Rozar explained the Commission is in the process of scheduling courses throughout the State and Regional offices would also host exam-only sessions around their regions.

Ms. Rozar distributed drafts of the Level IB, Level II Certified Design Professional, Level II Certified Plan Reviewer, Train the Trainer Level I and Train the Trainer Level II applications. Mr. Hamilton asked the Board to look over applications and email any comments to Ms. Rozar.

Mr. Hamilton asked when the Train the Trainer applications would be available and asked for clarification regarding the Board's role in approving the trainers. Ms. Rozar recommended that the Board schedule one meeting and approve all the trainers at that time for the August 4, 2005 training session. Ms. Rozar informed the Board that the applications would be posted on the website.

Mr. Magnus asked about Proctor Training. Ms. Rozar informed the Board that the training will be right before or right after the Level I Trainer.

Ms. Rozar reminded the Board that Train the Trainer applications deadlines for Train the Trainer Level I is June 4, 2005 and Train the Trainer Level II is June 23, 2005.

3. Report on the status of Level IA including any revisions to the course.

Ms. Rozar stated that presentations for the Act, Stream Buffers and NPDES Permits have been streamlined incorporating suggestions from EPD. Staff is also working on learning objectives for each presentation.

In the beginning of each section there will be learning objectives and at the end a summary.

4. Report on the status of Level IB from SWAT team. Revised course outline.

Mr. Hamilton asked about the revised outline and if deadlines had been set.

Ms. Rozar told the Board that the goal was to have as much done as possible by July 11, 2005.

Mr. Hamilton asked who the speakers were going to be. Ms. Rozar explained that the Commission was in the process of contracting people to help write and give the presentations.

Ms. Champagne asked the Board to direct all comments and suggestions to Michaelyn.

5. Report on status of Level II Course from SWAT team. Course outline.

Mr. Hamilton reviewed scheduled speakers for the Level II Course and reminded the Board that this and all the pilot courses are a work in progress.

6. Objectives for SAB going forward.

The Board identified the following objectives for future meetings:

- ~ Approve Train the Trainer applications for Level I.
- ~ Provide course input as the pilot courses are rolled out.

7. Scheduled for SAB meetings in June, July, and August.

The Board agreed to meet June 15 2005 at 1pm at EPD-Tradeport . The Board will be approving trainers for Trainer Level I at this meeting. Meeting dates of July 13, 2005 and August 17, 2005 were also scheduled with location to be announced at a future date.

There being no further discussion, the meeting adjourned.

Submitted by
Lauren Zdunzcyk