

SAB Meeting June 1, 2021

Attending via conference call were:

Landon Boyd, Chairman

Cory Rayburn

Michael Berry

Mike Worley

Mark Masters

Brandt Lane

Mitch Attaway

Frank Gipson

Marc Mastronardi

Burns Wetherington

Ben Ruzowicz

Jennifer Standridge

Ben Ruzowicz gave an update on the Education & Certification Program.

B. Ruzowicz read the SAB members an email from a course participant of Mr. Josue DeJesus stating that the test was administered incorrectly. B. Ruzowicz reported that he has spoken with Mr. DeJesus and informed him of the complaint and that the SAB would be notified. Mr. DeJesus wrote a letter to the SAB which was read by B. Ruzowicz. Members were asked what, if any, action should be taken. B. Ruzowicz stated that he has never received complaints on Mr. DeJesus in the past. The Board asked about the number of classes Mr. DeJesus teaches each week as well as his passing rate. J. Standridge reported that Mr. DeJesus averages 3 courses per week and has a passing rate of 96% for Level 1A and 99% for Level 1B. The SAB discussed the discipline protocol for trainers. Discussion was also held regarding the protocol for discipline of trainers who work for or under other trainers.

M. Worley made the motion to 1) issue a letter of reprimand to reinforce how exams are to be conducted 2) require a signed acknowledgment from Mr. DeJesus, 3) remove the letter of reprimand from Mr. DeJesus' file within one year, and 4) Board will review Mr DeJeus' passing rate again in 6 months.

M. Mastornardi seconded the motion and it was unanimously approved by Board.

Minutes taken & submitted by Jennifer Standridge 6/1/2021