

**Stakeholder Advisory Board Meeting Minutes
September 25, 2007
Teleconference**

I. Roll Call

Mr. Hamilton called the meeting to order and called roll. Present were Stakeholder Advisory Board members, Mark Byrd, Doug Easter, James Hamilton, JoAnn Macrina, James Magnus, Ben Thompson and Aaron Varner. Also present from the Georgia Soil and Water Conservation Commission were Brent Dykes and Lauren Zdunczyk.

II. Review/approve/amend minutes from July 12, 2007 meeting

There being no discussion on the minutes, Mr. Hamilton made a motion to approve the minutes with a second from Mr. Byrd. The minutes were approved unanimously.

III. Certification Program Update

Ms. Zdunczyk gave the certification update as follows:

1. Technical Specialist Jason Ulseth gave his notice and is no longer with the Commission and that Guerry Thomas would serve as the Acting Technical Specialist.
2. To date the Commission has issued approximately 45,486 certifications.
3. Presented a list of trainers that needed to be approved by the Stakeholders. The SAB reviewed the list of trainers. Mr. Varner made a motion to approve the list with a second from Mr. Magnus. All trainers were approved unanimously.
4. The Commission held a Level II course on September 19th and 20th. At the course the newly revised Level II material was presented. Ms. Zdunczyk thanked Ms. Macrina for developing the new Level II Stormwater Management presentation.

IV. Recertification

GSWCC Approved Re-certification Plan

Ms. Zdunczyk reminded the board that the law states a certified individual shall be required to attend and participate in at least four hours of approved continuing education courses, as established by the Commission, every three years.

Ms. Zdunczyk presented the Board with the Commission's re-certification plan as follows:

1. The Commission will develop a four hour re-certification course for Level IA, Level IB and Level II. Both the Commission and approved trainers will be able to give these re-certification courses.

2. The Commission will develop policies and procedures that would allow third parties to develop courses that would be accepted as continuing education courses for re-certification.

Mr. Dykes stated that the Commission's re-certification plan was designed to meet the requirements stated in law and give people options.

Mr. Magnus asked what the Commission's re-certification courses would cover. Ms. Zdunczyk stated the all Commission's courses would cover law changes and updates as well as information that is specific to the re- certification level, such as enforcement strategies for IB and checklist procedures for Level II.

Ms. Zdunczyk also stated that a requirement for the third party developed courses would be to include time to distribute and review Georgia Soil and Water Conservation Commission program updates that would include law, BMP and program changes.

Mr. Thompson suggested that for third party courses, one of the four hours should be devoted to Commission updates and suggested the Commission look at other boards such as the MCLE Board to see how they account for credit hours.

Mr. Macrina stated she was concerned that third party courses could potentially turn into a sales pitch or advertisement for a product.

Ms. Zdunczyk stated that the Commission would review all material being presented at the course to ensure it was not a sales pitch.

Mr. Easter stated that he likes the Commission's four hour courses and is not sure if many people will attend multiple courses to meet the re-certification requirement.

Ms. Zdunczyk stated that one of the comments that Commission continually receives is that individuals want more options and the Commission's re-certification plan is designed to give people options.

Mr. Hamilton asked how this information was going to be distributed.

Ms. Zdunczyk stated that the Commission would be creating new brochures, sending emails to the LIAs, approved trainers and certified individuals, as well as press releases once all the details were finalized.

Mr. Hamilton thanked the Board for all their input and hard work. He also asked Ms. Zdunczyk to email dates to the Board for the October SAB meeting.

With no other business to discuss the meeting was adjourned.