

**GEORGIA SOIL AND WATER CONSERVATION COMMISSION**  
**MINUTES**  
Braselton, GA  
January 6, 2012

Present were Chairman Garland Thompson, Commission Members Carl Brack, Hal Haddock, Dennis Brown, and David Hays. Participating from Commission staff were Executive Director Brent Dykes, Deputy Executive Director Dave Eigenberg, Administrative Assistant Cynthia Wilbur, and Regional Representative Russell Tinning. Guests included Cobb County District Supervisor Woody Snell. Chairman Thompson called the meeting to order and asked Executive Director Dykes to give an invocation.

On a motion by David Hays and second by Dennis Brown, the Board unanimously approved the minutes of the October 20, 2011, Board meeting.

On a motion by Carl Brack and second by David Hays, the Board unanimously approved the resignation of Gwinnett County district supervisor Connie Wiggins. On a motion by Dennis Brown and second by David Hays, the Board unanimously approved the nominees put forth for appointment in the January Appointment Report, as attached.

Mr. Dykes informed the board that the Commission is still awaiting further information from the Governor's office regarding the nominees to fill the vacant elected supervisor positions submitted by Region I.

At this time, the Board called on Mr. Dykes to continue by giving the Executive Director's report. Mr. Dykes began his update by presenting the Board with the Personnel Report. Mr. Chris Conner, the Irrigation Technician based out of the Region V office, left employment with the Commission at the end of December 2011. This position was grant-funded, and will not be immediately filled. Also, in the state office in Athens, Ms. Jessica Terry has been temporarily contracted to work as the front-desk receptionist through the end of January 2012, allowing Commission staff to organize and attend the GACDS Annual Meeting.

Next, Mr. Dykes reported on the status of several districts that have not yet turned in their FY2011 Annual Financial Reports. Mr. Dykes suggested that a letter be sent to the district chairmen and treasurers stating that unless the missing reports are submitted by March 1, 2012, the district will not receive their state allotment at the start of the FY2013 funding year on July 1, 2012. On a motion by Dennis Brown and second by Hal Haddock, the Board approved these suggestions.

Mr. Dykes continued his report by submitting for the Board's approval several updates to the Commission's Employee Handbook (memo attached). On a motion by David Hays and second by Dennis Brown, the Board unanimously approved the proposed changes as submitted. Mr. Dykes also reported on the state budget. To-date, four out of the five watershed projects are completed. The Commission has received \$500,000 in meter program funding, but has undergone a \$26,000 reduction in

funding for the Mobile Irrigation Lab program. Mr. Dykes explained that the Governor is scheduled to release his budget during the first week of the General Session. The Commission is prepared to propose funding requests in the amount of \$500,000 for the Pond Program; \$97,250 to fill currently vacant Resource Specialist positions located in the Rome and Milledgeville offices; approximately \$85,000 to purchase four replacement vehicles; approximately \$50,000 for watershed dam maintenance funding; and approximately \$100,000 in water supply contract funds for reservoir planning projects.

At this time, Mr. Dykes also presented the Board with the Quarterly Expenditure Report. He explained that the Commission has currently used approximately 54% of the FY2012 budget, which is on-track with budget projections. The Commission also expects to take a 2% budget cut at the request of the Governor when he releases the State Budgets, as discussed prior.

Mr. Hays asked Mr. Dykes about the fifth incomplete watershed project. Mr. Dykes explained that negotiations are ongoing with the landowners; however, the deadline to use the appropriated federal funds is fast approaching. The Commission has also contracted two additional projects. Construction on both Ellijay #1 and South River #21 will begin later this year.

Lastly, Mr. Dykes reminded the Board that the Commission and GACDS typically plan a trip to Washington D.C. each February. Mr. Dykes said that several different dates were being discussed, and asked that any Board members interested in participating contact him within the coming week to let him know their preference.

The Board next called on Mr. Dave Eigenberg to give the Deputy Executive Director's report. Mr. Eigenberg presented the board with an outline of the suggestions to the Commission from the ten Regional Water Councils located throughout the state. Recommendations included the expansion of the Metering Program data usability and the request to strengthen and expand the E&SC Program.

Mr. Eigenberg reported that the Mobile Irrigation Lab program has in the past been funded through federal pond appropriations. Since the Commission will not be receiving direct federal funding this year, the MIL program is partnering with NRCS to performing uniformity audits on potentially 215 systems that have EQIP contracts. This involves documenting the results from pre-tests, post-tests and completion of cost-shared retrofit. This contribution agreement will be overseen by Mr. Tony Black. The Metering Program, being managed by Mr. Antonio Fleming read a total of over 10,000 meters in 2011, and will share collected data with EPD on February 1st. Letters will be sent to all permit holders in March. Mr. Eigenberg explained that several cost-saving measures for the program have been proposed, including reduced readings in the coastal areas, and monthly instead of weekly downloads on some site, with field data collection to begin on March 1, 2012.

At this time, Mr. Dykes presented for the Board's consideration a proposed Memorandum of Agreement between the Fulton County district and the City of Milton. On a motion by Carl Brack and second Dennis Brown, the Board unanimously approved the M.O.A. as presented.

In lieu of NRCS personnel, Mr. Dykes informed the Board that there will be no Pond Sign-Up in 2012.

STATE CONSERVATION COMMISSION MEETING

January 6, 2012

Page 3

Mr. Dykes also opened up the floor for nominations and discussion concerning the officer of the Board. On a motion by David Hays, and second by Hal Haddock, the Board unanimously voted to approve Mr. Garland Thompson as Board Chairman, and Mr. Dennis Brown as Board Vice-Chair.

Mr. Dykes reminded the Board that their next meeting was scheduled for Thursday, March 15, 2012. The suggestion was made to hold the meeting in Athens, and to invite staff from the U.S.G.S. to attend.

There being no further business, the meeting was adjourned.

Respectfully submitted by:

Cynthia Wilbur

Approved by:

 3-15-12

GSWCC Chairman

Date

 3-15-12

GSWCC Executive Director

Date

Connie C. Wiggins  
85 Whitehead Road  
P O Box 1146  
Buford, Georgia 30515

November 16, 2011

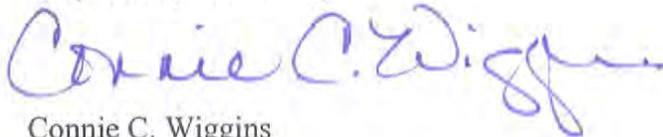
Mr. Garland Thompson  
Chairman  
Georgia Soil and Water Conservation Commission  
P. O. Box 2703  
Douglas, GA 31534

Dear Chairman Thompson,

I have enjoyed my involvement with the State and local Soil and Water Conservation District. Due to my work commitments, I am not able to participate and be a contributing Supervisor. Please accept my request to resign from my appointed position as a Gwinnett County Soil and Water Conservation District Supervisor effective immediately.

I have enjoyed serving on the Board and wish the Commission well in all future endeavors.

Respectfully submitted,



Connie C. Wiggins

cc: Ellis Lamme, Gwinnett County SWCD Chairman  
Russell Toning, GSWCC Regional Representative

**NOMINEES FOR THE POSITION OF DISTRICT SUPERVISOR  
TO BE APPOINTED BY GEORGIA SOIL and WATER CONSERVATION COMMISSION**

<b>REGION</b>	<b>DISTRICT</b>	<b>COUNTY</b>	<b>NAME</b>	<b>CITY</b>	<b>%</b>	<b>FUTURE TERM WILL EXPIRE</b>	
<b>I</b>	<b>Blue Ridge</b>	<b>Rabun</b>	<b>1. James Neely</b>	<b>Tiger</b>	<b>*50%</b>	<b>07/09/13</b>	
			2. Beverly Mason				
			3. Robert Mitchen				
	<b>Coosa River</b>	<b>Bartow</b>	<b>1. Davis Nelson</b>	<b>Cartersville</b>	<b>60%</b>	<b>10/30/13</b>	
			2. Dean Bagwell				
			3. Billy Cox				
		<b>Chattooga</b>	<b>1. James Parker</b>	<b>Lyerly</b>	<b>80%</b>	<b>10/30/13</b>	
			2. Wayne Hurley				
			3. Mike Hutchin				
		<b>Dade</b>	<b>1. Thomas Black</b>	<b>Trenton</b>	<b>95%</b>	<b>10/30/13</b>	
			2. Verdea Boydston				
			3. Larry Williams				
		<b>Gordon</b>	<b>1. Milton Stewart</b>	<b>Calhoun</b>	<b>80%</b>	<b>10/30/13</b>	
			2. Michael Smith				
			3. Joe Powell				
	<b>Paulding</b>	<b>1. Jim Smith</b>	<b>Hiram</b>	<b>90%</b>	<b>10/30/13</b>		
		2. Billy Auston					
		3. John Vaughn					
	<b>Polk</b>	<b>1. John Groover</b>	<b>Cedartown</b>	<b>90%</b>	<b>10/12/13</b>		
		2. Clinton Lester					
		3. Van Powell					
	<b>Walker</b>	<b>1. Roger Neal</b>	<b>Summerville</b>	<b>75%</b>	<b>10/30/13</b>		
		2. Charles Gilbreath					
		3. Wesley Butler					
	<b>Roosevelt</b>	<b>Troup</b>	<b>1. Morris Jones</b>	<b>LaGrange</b>	<b>83%</b>	<b>01/24/14</b>	
			2. Henry Jones				
			3. Ricky Wolfe				
	<b>West Georgia</b>	<b>Douglas</b>	<b>1. M. Claude Abercrombie</b>	<b>Douglasville</b>	<b>100%</b>	<b>10/30/13</b>	
			2. Dan Brantley				
			3. Freddie Waldrop				
		<b>Heard</b>	<b>1. Denney Rogers</b>	<b>Ephesus</b>	<b>88%</b>	<b>01/24/14</b>	
			2. Benjamin Hyatt				
			3. Alvin Ginn				
<b>II</b>	<b>Broad River</b>	<b>Hart</b>	<b>1. Charles Brown</b>	<b>Canon</b>	<b>91%</b>	<b>01/24/14</b>	
			2. Morris King				
			3. Kenny York				
		<b>Oglethorpe</b>		<b>1. Russ Yeany</b>	<b>Crawford</b>	<b>91%</b>	<b>10/30/13</b>
				2. Mike Whitehead			
3. Jimmy Yarboro							
	<b>Hall County</b>	<b>Hall</b>	<b>1. Sewell Blackstock</b>	<b>Talmo</b>	<b>100%</b>	<b>11/09/13</b>	
			2. Charles Adams				
			3. Cecil Blackstock				

**NOMINEES FOR THE POSITION OF DISTRICT SUPERVISOR  
TO BE APPOINTED BY GEORGIA SOIL and WATER CONSERVATION COMMISSION**

	<b>Oconee River</b>	<b>Oconee</b>	<b>1. Bernard Garrett</b>	<b>Statham</b>	<b>100%</b>	<b>09/20/13</b>
			2. Charles Osborn			
			3. Bobby Sanders			
		<b>Jackson</b>	<b>1. Tony Michael Embrick</b>	<b>Commerce</b>	<b>71%</b>	<b>11/09/13</b>
			2. Daryl Williamson			
			3. Joel David			
	<b>Stephens</b>	<b>Stephens</b>	<b>1. Jeanette Jamieson</b>	<b>Toccoa</b>	<b>71%</b>	<b>11/21/13</b>
			2. Cathey Camp			
			3. Neal Sheppard			
			<b>1. Willard Kimsey</b>	<b>Toccoa</b>	<b>71%</b>	<b>10/30/13</b>
			2. Roger Camp			
			3. Neal Sheppard			
	<b>Upper Chatt River</b>	<b>Dawson</b>	<b>1. Charlie Tatum</b>	<b>Dawsonville</b>	<b>87%</b>	<b>09/20/13</b>
			2. Jerry Smith			
			3. Greg Gilreath			
		<b>Forsyth</b>	<b>1. Edmond Reid</b>	<b>Cumming</b>	<b>100%</b>	<b>11/09/13</b>
			2. Emory Martin			
			3. David Stanford			
		<b>Habersham</b>	<b>1. Gilbert Barrett</b>	<b>Demorest</b>	<b>70%</b>	<b>09/20/13</b>
			2. Roy Jamieson			
			3. Wayne Franklin			
		<b>Lumpkin</b>	<b>1. Kenneth Beasley</b>	<b>Dahlonega</b>	<b>100%</b>	<b>09/20/13</b>
			2. John Benjamin Fields			
			3. Bobby Pittman			
<b>III</b>	<b>Gwinnett County</b>	<b>Gwinnett</b>	<b>1. Jim Steele</b>	<b>Lawrenceville</b>	<b>100%</b>	<b>11/09/13</b>
			2. Louis Young			
			3. Carla Carraway			
	<b>Rockdale County</b>	<b>Rockdale</b>	<b>1. Fox McCarthy</b>	<b>Conyers</b>	<b>84%</b>	<b>02/12/14</b>
			2. Elaine Nash			
			3. Gil Pallen			
<b>IV</b>	<b>Central Georgia</b>	<b>Bleckley</b>	<b>1. Paul English</b>	<b>Cochran</b>	<b>63%</b>	<b>10/30/13</b>
			2. David W. Dykes, Jr.			
			Bob Brockman			
		<b>Dodge</b>	<b>1. James McCranie</b>	<b>Dodge</b>	<b>67%</b>	<b>10/30/13</b>
			2. Caly McCranie			
			3. D. W. Linder			
		<b>Johnson</b>	<b>1. Ralph Veal Jr.</b>	<b>Wrightsville</b>	<b>92%</b>	<b>10/30/13</b>
			2. Franklin Cobb			
			3. Mathew Waters			
		<b>Laurens</b>	<b>1. Harry David Green</b>	<b>Montrose</b>	<b>58%</b>	<b>08/13/13</b>
			2. Johnnie B. Hall			
			3. Stephen L. Barfoot			

**NOMINEES FOR THE POSITION OF DISTRICT SUPERVISOR  
TO BE APPOINTED BY GEORGIA SOIL and WATER CONSERVATION COMMISSION**

		<b>Twiggs</b>	<b>1. Alton White</b> 2. Clay Ford 3. Felix Foyd	<b>Dry Branch</b>	<b>71%</b>	<b>10/30/13</b>
		<b>Washington</b>	<b>1. Wendall Glenn Waller</b> 2. Robbie Lindsey 3. Willis Hartley	<b>Harrison</b>	<b>92%</b>	<b>10/30/13</b>
	<b>Upper Ocmulgee</b>	<b>Jasper</b>	<b>1. Charlie Lane</b> 2. Roger Bell 3. Paul Kelly	<b>Monticello</b>	<b>84%</b>	<b>09/20/13</b>
		<b>Newton</b>	<b>1. Phillip Standard</b> 2. Ray Fuss 3. Aaron Varner	<b>Covington</b>	<b>84%</b>	<b>09/20/13</b>
	<b>Walton County</b>	<b>Walton</b>	<b>1. Cristina Carrell</b> 2. John Redding 3. Cheryl Brady	<b>Monroe</b>	<b>91%</b>	<b>11/11/13</b>
			<b>1. Howard Turner</b> 2. John Redding 3. Cheryl Brady	<b>Monroe</b>	<b>91%</b>	<b>11/09/13</b>
V	<b>Alapaha</b>	<b>Berrien</b>	<b>1. Carlos Vickers</b> 2. Joe Dixon 3. Brian Akins	<b>Nashville</b>	<b>62%</b>	<b>10/30/13</b>
		<b>Clinch</b>	<b>1. Marvin Smith</b> 2. Wiley Henson 3. Chester Mattox	<b>Homerville</b>	<b>92%</b>	<b>10/30/13</b>
		<b>Cook</b>	<b>1. Harold Simpson</b> 2. Tommy Daughtrey 3. Derrell Bennett, Jr.	<b>Adel</b>	<b>78%</b>	<b>08/10/13</b>
		<b>Lanier</b>	<b>1. William Darsey</b> 2. Kevin Shaw 3. Tommy Simpson	<b>Lakeland</b>	<b>84%</b>	<b>10/30/13</b>
		<b>Lowndes</b>	<b>1. Johnny Swilley</b> 2. Tim Swilley 3. David Pike	<b>Valdosta</b>	<b>82%</b>	<b>12/02/13</b>
	<b>Flint River</b>	<b>Calhoun</b>	<b>1. Graham Ginn</b> 2. Tom Jackson 3. Chris Kendrick	<b>Edison</b>	<b>65%</b>	<b>10/30/13</b>
		<b>Decatur</b>	<b>1. Pete Miller, Jr.</b> 2. Kevin Rentz 3. Andy Bell	<b>Bainbridge</b>	<b>54%</b>	<b>10/30/13</b>
		<b>Dougherty</b>	<b>1. Doug Wilson</b> 2. Jacob Pascal 3. Justin Wilkerson	<b>Albany</b>	<b>87%</b>	<b>10/30/13</b>
		<b>Early</b>	<b>1. Hal Haddock</b> 2. Teddy Miller 3. Tommy Davis	<b>Damascus</b>	<b>83%</b>	<b>01/14/14</b>
		<b>Miller</b>	<b>1. Billy Roland</b> 2. Rick Laguardia 3. Dole Cook	<b>Colquitt</b>	<b>95%</b>	<b>10/30/13</b>

**NOMINEES FOR THE POSITION OF DISTRICT SUPERVISOR  
TO BE APPOINTED BY GEORGIA SOIL and WATER CONSERVATION COMMISSION**

		<b>Mitchell</b>	<b>1. David Holton</b>	<b>Camilla</b>	<b>72%</b>	<b>10/30/13</b>
			2. Janet Stallings			
			3. Charles Stripling			
		<b>Seminole</b>	<b>1. Greg Mims</b>	<b>Donalsonville</b>	<b>91%</b>	<b>10/30/13</b>
			2. Raymond Thompson			
			3. Kevin Lewis			
	<b>Lower Chatt</b>	<b>Quitman</b>	<b>1. Ralph Balkcom</b>	<b>Georgetown</b>	<b>74%</b>	<b>11/25/13</b>
			2. Frank Redding			
			3. Matthew Self			
		<b>Randolph</b>	<b>1. Hiram Bo Beard</b>	<b>Shellman</b>	<b>70%</b>	<b>11/25/13</b>
			2. Terry Torbet			
			3. Stewart Arnold			
		<b>Schley</b>	<b>1. Bert Strange</b>	<b>Ellaville</b>	<b>NEW</b>	<b>11/25/13</b>
			2. Samuel Lee			
			3. Kenneth Brown			
		<b>Stewart</b>	<b>1. Richard Morrison</b>	<b>Lumpkin</b>	<b>NEW</b>	<b>11/25/13</b>
			2. Sib Fort			
			3. Shaun Harris			
		<b>Sumter</b>	<b>1. Bill Bowen</b>	<b>Americus</b>	<b>91%</b>	<b>11/13/13</b>
			2. Merle Smith			
			3. Tony Norman			
	<b>Ocmulgee</b>	<b>Bibb</b>	<b>1. Donald Newberry</b>	<b>Lizella</b>	<b>74%</b>	<b>10/30/13</b>
			2. Phillip Ivey			
			3. Jimbo Hatcher			
		<b>Crawford</b>	<b>1. Jimmy Moncrief</b>	<b>Roberta</b>	<b>100%</b>	<b>10/30/13</b>
			2. Larry Spillers			
			3. Larry Cooley			
		<b>Houston</b>	<b>1. David Muse</b>	<b>Perry</b>	<b>74%</b>	<b>10/30/13</b>
			2. Robert Thompson			
			3. Wayne Talton			
		<b>Pulaski</b>	<b>1. Robert Lancaster</b>	<b>Hawkinsville</b>	<b>92%</b>	<b>10/30/13</b>
			2. Bobby Carter			
			3. Doyle Simmons			
		<b>Taylor</b>	<b>1. Jack McGlaun</b>	<b>Butler</b>	<b>96%</b>	<b>01/24/14</b>
			2. Chris Walker			
			3. Willie Payne			
		<b>Wilcox</b>	<b>1. Leon Arrant</b>	<b>Pitts</b>	<b>95%</b>	<b>10/30/13</b>
			2. David Self			
			3. Marty Bloodworth			
<b>VI</b>	<b>Satilla River</b>	<b>Atkinson</b>	<b>1. James Grantham</b>	<b>Willacoochee</b>	<b>75%</b>	<b>01/08/14</b>
			2. Mark Tucker			
			3. Jim Paulk			

October 19, 2011

Mr. James 'Les' Neely  
P. O. Box 218  
Tiger, GA 30576

Mr. Garland Thompson  
Chairman  
Georgia Soil and Water Conservation Commission  
P.O. Box 8024  
Athens, Georgia 30603

Dear Chairman Thompson;

I am aware that I have not met the Georgia Soil and Water Conservation Commission yearly average of at least 50% attendance for reappointment.

I enjoy serving on the Blue Ridge Mountain Soil and Water Conservation District Board, but due to my job it had taken away time from reaching the attendance required of the District meetings. I spoke to my supervisor and he's willing to grant me the needed time off to attend the monthly District meetings.

I believe in the need to be involved in conservation. I do want to continue to serve on the Board and represent the District to the best of my ability and plan to improve my attendance for this reason.

Please consider my reappointment request from the Blue Ridge Mountain Soil and Water Conservation District Supervisors.

Thank you for your time and consideration of my request.

A handwritten signature in cursive script that reads "James Les Neely". The signature is written in black ink and is positioned below the typed text of the letter.

DATE: December 19, 2011

MEMO

TO: GSWCC Board Members

CC: GSWCC Staff Supervisors

FROM: Brent Dykes, Executive Director

SUBJECT: Employee Handbook Changes

Please find attached the proposed revisions to the GASWCC Employee Handbook. All changes have been underlined. If the changes (listed below) are approved by the board at its January 6, 2012 meeting, they will take effect in January 2012.

**Proposed Changes to Employee Handbook:**

P13- Drug and Alcohol Free Workplace

P14- added statement Compensatory leave can be earned at the discretion of the non-exempt employee's supervisor up to a maximum of 24 hours.

P15, paragraph 8- Compensatory time for whole days cannot be used in the final two weeks of employment for **exempt** employees after notice of resignation is given unless approved by the Director or Deputy Director. Compensatory time of increments less than a whole day for **exempt** employees must be documented with reason on timesheet with prior approval by the Director or Deputy Director.

P18- added statement Upon employment, new employees' immigration status will be verified by eVerify.

P22- Staff should store their work on either their local server or local Network Attached Storage server (NAS) depending on location. You should store your work in the "My Documents" folder which is redirected to your personal folder (P: drive) on the Server/NAS.

P24,25- For full-time temporary or other-funded employees, annual leave shall accrue at the following rates:

0 through 5 years of service 10 hours per month  
6 through 10 years of service 12 hours per month  
11 years of service and over 14 hours per month

The maximum accrued annual leave for full-time temporary or other-funded employees that may be carried from one calendar year to the next is 360 hours. Any amount above this is forfeited.

P26- 6. Military caregiver leave  
7. Qualifying exigency leave

P28- 5. Adoption of a child

P30- added statement The office supervisor may supersede local university policy at his/her discretion.

P36- added link to monthly vehicle maintenance checklist

P42- added link to purchasing card manual

P52- replaced all travel policy information with link to state travel policy

Please contact me if you have any questions.

**MEMORANDUM OF AGREEMENT**  
**BETWEEN**  
**THE FULTON COUNTY SOIL AND WATER CONSERVATION DISTRICT**  
**AND**  
**THE CITY OF MILTON OF FULTON COUNTY, GEORGIA**

This Memorandum of Agreement entered into between the Fulton County Soil and Water Conservation District, hereinafter referred to as the "District" and the City of Milton, hereinafter referred to as the City.

**WHEREAS**, the City has adopted an erosion and sedimentation control ordinance governing land-disturbing activities, which ordinance meets or exceeds the standards, requirements and provisions of the Erosion and Sedimentation Act of 1975, Ga. Laws 1975, p. 994, as amended to date of execution of this agreement; and

**WHEREAS**, the City has been certified by the Director of the Environmental Protection Division as an issuing authority for purposes of the Erosion and Sedimentation Act of 1975, as amended; and

**WHEREAS**, the City has demonstrated to the District its capabilities to review and approve erosion and sediment control plans and has requested an agreement with the District to conduct such review and approval; and

**WHEREAS**, the District enters into this agreement with the intent of allowing the City to conduct the review and approval of erosion and sediment control plans without referring the applications and plans to the District, in compliance with Section 7(d) of the Erosion and Sedimentation Act of 1975, as amended; and

**WHEREAS**, both parties to this agreement, the District and the City, understand that this Agreement cannot be effective until the State Soil and Water Conservation Commission gives its written concurrence hereto, as indicated by execution of this document;

**NOW THEREFORE**, the parties to this Agreement, the District and the City, based on the mutual considerations as set forth below, hereby agree as follows:

- I. 1. The City shall conduct technical review and approval of erosion and sediment control plans in accordance with standards set forth in the ordinance of the City. The City shall take appropriate steps to assure that approved plans are properly installed and maintained and that all measures and practices are in compliance with the City's erosion and sedimentation control ordinance.

2. The City shall submit to the District on a quarterly basis a report of the erosion and sediment control program. The report shall contain the number of plans reviewed and the overall program status. The report shall be submitted on a timely basis and of a form and content that is acceptable to the District and to the City.

3. The City shall keep the District informed of land-disturbing plans that might affect soil and water conservation.

4. The City shall maintain a system of records, plans, applications, etc., of all actions taken under this Agreement, and shall make such records available to the District or its representative upon request.

**II.** 1. The District will allow the City to conduct the review and approval of erosion and sediment control plans without the necessity of referring the application and plan to the District, so long as the City complies with the conditions specified in this Agreement.

2. The District will review and carefully consider the reports submitted by the City and shall make recommendations with regard to the adequacy of the program and its compliance with the Erosion and Sedimentation Act of 1975, as amended.

3. The District shall provide the City with expertise available through the District and through memoranda of agreement between the District and other agencies.

4. The District assures that erosion and sediment control assistance shall continue to be a priority item of the District program.

5. The District shall, upon request, provide or conduct informational and educational programs to train individuals charged with review of erosion and sediment control plans, manpower and funding permitting.

6. The District shall provide to the City an annual evaluation of the effectiveness of its erosion and sediment control program.

**III.** It is mutually understood and agreed as follows:

1. This memorandum shall not be amended without consent of both parties and concurrence of the State Soil and Water Conservation Commission.

2. The City's files of erosion and sediment control plans and actions shall remain accessible to the District.

3. The District may secure additional review services before making recommendations on the adequacy of the program of the City.

4. This memorandum may be terminated at any time by either party, upon sixty (60) days written notice. It will terminate automatically and without written notice if the Environmental Protection Division revokes the certification of the City's program pursuant to Section 8 (c) of the Erosion and Sedimentation Act of 1975, as amended.

5. This memorandum will automatically expire after a period of 5 years unless renewed by both parties prior to the expiration date with concurrence of the Commission Board.

6. This memorandum shall be effective on the date of the concurrence herewith by the Georgia Soil and Water Conservation Commission.

Sworn to and subscribed before me  
This 21<sup>st</sup> day of Dec, 20 11

Smyden  
Notary Public

My commission expires:



City of Milton

By: [Signature]

Title: MAYOR

Sworn to and subscribed before me  
This 15 day of December, 20 11

Julie M. Murphy  
Notary Public

My commission expires:



Fulton County Soil & Water Conservation District

By: [Signature]

Title: Chairman

This memorandum is hereby concurred in by the Georgia Soil and Water Conservation Commission this 6<sup>th</sup> day of Jan, 20 12.

Sworn to and subscribed before me  
This 9<sup>th</sup> day of Jan, 20 12

Karen D. Parson  
Notary Public

My commission expires:

Georgia Soil and Water Conservation Commission

By: [Signature]

Title: Executive Director

NOTARY PUBLIC, SANKS COUNTY, GEORGIA  
MY COMMISSION EXPIRES SEPTEMBER 8, 20 12