

MINUTES
STAKEHOLDER ADVISORY BOARD
MARCH 30, 2005
ATLANTA, GEORGIA

Mr. Hamilton welcomed members and guests to the meeting. He thanked Board members for their commitment and reminded everyone in attendance that there is still work for the Board to finish.

Agenda Items

1. Approve March 16, 2005 Full Board Meeting and March 23, 2005 Subcommittee Meeting Minutes.

On a motion by Mr. Teague and seconded by Mr. Easter the minutes from the March 16, 2005 full board meeting and March 23, 2005 Subcommittee meeting were approved as amended.

2. Schedule of upcoming meetings.

The next meeting of the full Stakeholder Advisory Board will be held April 20, 2005 and will be hosted by Mr. Ringer at EPD-Tradeport. The Board decided not to meet on April 13, 2005 in consideration of the Level IA Pilot Course scheduled for that day. Mr. Hamilton encouraged Board members to attend the pilot course and recommended that the Board have a short meeting during lunch. Ms. Rozar asked Board members to let her know if they would be attending.

3. Update on April 13, 2005 Pilot Course

Ms. Rozar updated the Board on plans for the April 13, 2005 Level IA Pilot Course. She stated that more than 50 people were registered including individuals nominated by HBAG, GUCA, ACG and GRWA.

4. Review of revised Level IB Agenda

Mr. Hamilton stated that Commission staff had presented a revised agenda at the March 16, 2005 Subcommittee meeting. The subcommittee voted to recommend the new agenda to the full Board for approval. He asked Ms. Rozar to step the Board through the revised agenda and explain the modifications.

Ms. Rozar reviewed the agenda explaining that each course would be developed with the target audience in mind and therefore each course would require its own material. A copy of the Level IB agenda is attached to these minutes.

Mr. Ringer asked if the outline of all-inclusive. Ms. Rozar stated that it was a general outline that would have to be further detailed. Mr. Hamilton stated that a SWAT team had been formed to further outline the Level II course and recommended a SWAT team be formed for Level IB as well.

Ms. Wiggins stated that she was glad to see more information relating to enforcement added to the agenda. She also asked if a checklist of requirements could be added to the course material to clarify responsibilities for those involved in training.

Ms. Rozar stated that Commission staff had worked to bulk up course material by adding sample checklists, inspection forms and additional reference material.

Ms. Sleeth (HBAG) stated that when the first NPDES permit was issued in 2000, EPD prepared a tri-fold brochure that was very helpful to builders. She recommended including similar literature.

Mr. Hamilton stated that the Commission would welcome pictures that could be used for instructional purposes.

Mr. Ringer asked why the "Field Maintenance" section that had been added to Level IA was not included in Level IB stating that such information would be useful to inspection. Mr. Magnus agreed stating that inspectors would be checking for maintenance during inspections.

Ms. Macrina stated that maintenance issues had been included in both the structural and vegetative sections of the Level IB agenda. Mr. Hamilton agreed stating that good and bad pictures of BMP maintenance could be integrated into the vegetative and structural sections.

Mr. Ringer agreed with this approach stating that it was important for maintenance to be included somewhere in the material.

The Board continued to discuss the agenda.

On a motion from Ms. Wiggins and seconded by Mr. Teague, the Board voted to unanimously to approve the Level IB agenda as submitted.

Mr. Hamilton opened discussions relating to the Level II agenda by again asking Ms. Rozar to step through the modifications. Ms. Rozar introduced the revised Level II agenda stating that the Subcommittee had provided solid input.

Mr. Easter asked why the Blue Book would be included in instruction. The Board discussed the value of introducing the Blue Book in the Level II course.

Members asked if test questions would be based on Blue Book content. Ms. Macrina stated that the Blue Book would simply be introduced as a tool that could be used in the design process. Mr. Teague agreed.

Members also asked how widely the Blue Book is being used during the design process. Mr. Teague stated that it is widely used in the Metro counties and it is being adopted in more areas. Ms. Wiggins stated that things are changing quickly and that the more tools available to individuals to do a better job in their part of the process, the soon results will be seen.

Ms. Sammons stated that EPD receives a substantial number of plans that do not include pollution prevention.

Ms. Macrina asked if pollution prevention should be included in all three courses. The Board agreed and Mr. Hamilton asked Commission staff to note that pollution prevention needs to be mentioned in the Level IA course and should be included in Level II exam questions.

The Board agreed to add a section on pollution prevention to under the objective entitled "A Design Approach." On a motion from Mr. Teague and seconded by Ms. Wiggins, the Board voted to approve the Level II agenda as amended.

Mr. Hamilton asked that Board members volunteer for the Level IB and Level II SWAT team. The Level IB SWAT team will consist of Mr. Easter, Mr. Ringer and maybe Ms. Champagne. The Level II SWAT team will include Mr. Hamilton, Ms. Macrina, Mr. Teague and Ms. Champagne.

The Board also discussed a possible timeline for future courses. The Level IA pilot course will be held April 13, 2005 and a Level II pilot is planned for June 2/3 at Callaway Gardens. Mr. Hamilton recommended that a good cross section of designers be included by talking to organizations such as SAMSOG and ASLA.

Mr. Hamilton asked Commission staff to provide an update on the timeline and a report on the April 13 course at the next full Board meeting.

Submitted by

Michaelyn Rozar