Level IB Exam Only Session

Issued July 2006



Once the Exam Begins

• You will not be allowed to leave the room.

• Please make sure that you take care of any personal business before the exam begins.

- You must have a photo ID to take the exam.
- If you leave the room before completing the exam, it will not be scored.

During the Exam

- The use of cell phones, pagers and all electronic devices is strictly prohibited during the exam.
- Cell phones, pagers and electronic devices must be cleared from your desk before, during and after the exam.

If you use any of these items during the exam, your exam will not be scored.



For the Exam

- Make sure you have a #2 pencil and a blue/black pen. Extra pens and pencils are available.
- Have a photo ID ready. If you do not have photo ID you cannot take the exam.
- An application/answer sheet.



APPLICATION AND EXAM PROCEDURES

The Application

Level IB: Advanced Fundamentals Certified Personnel Application for Exam Only Session Certification of Persons Involved in Land Disturbing Activity in Georgia							
General Information							
Please print in blue/black ink Name:(Last, First, MI)							
Date of Birth:	Last four digits of Social Security Number:						
Home Address: Street, City, State, Zip:							
Home Phone:	Email:	Email:					
Employer:							
Work Address: Street, City, State, Zip							
Work Phone:	Fax:						
Preferred mailing address for certification correspondence: Home Address Work Address							
Experience	e (60 days required)						
Employer: Supervi	sor:	Hire Date:					
Level IA Certification	i (in lieu of 60 days experience	9					
Certification Number:	Date Issued:						
Proof of Attendance for Level IB Advanced Fundamentals							
Date of attended approved Commission Course:	Name of Instructor:						
Eligibility Requirements							
Course and Exam: Level 18 Fundamentals (Certified Personnel) certification will take place upon completing at least 60 days of work experience in the field of erosion and sediment control, registering for and attending a Conservation Commission approved and posted "Advanced Fundamentals Seminar" (Level 18), submitting the appropriate certification application form and obtaining a passing score of 70% on the Level 18 certification examination. In lieu of 60 days of work experience, an individual may obtain Level 1A certification.							



The Application

- Please print all information in blue or black ink.
- Name Last Name, First Name, Middle Initial
- Date of Birth
- Last 4 digits of Social Security Number
- Home and work address
- **Preferred mailing address** Please mark which address you prefer to have the certification card and all future correspondence sent to.



The Application

- It is required that individuals have at least 60 days of experience for Level IB certification.
- Please fill in your employer, direct supervisor and date of hire.
- A Level IA certification may be used in lieu of experience, please fill in your certification number and the date it was issued.

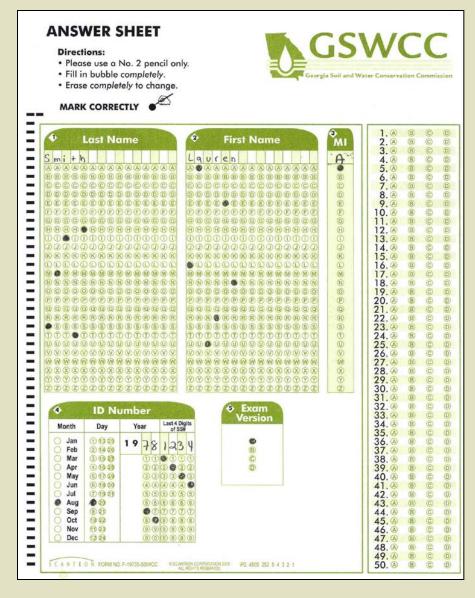


The Application cont.

- Proof of Attendance for Level IB Advanced Fundamentals:
 - » Date of the Qualified Personnel course you attended
 - » The location of the course
 - » The course sponsor / instructor
- Please read the Eligibility Requirements.
- Please read the Certification Statement.

SIGN YOUR APPLICATION

The Answer Sheet





The Answer Sheet

• You must use a # 2 pencil on the answer sheet.

• If you do not use a #2 pencil, your answer sheet will not be scored.

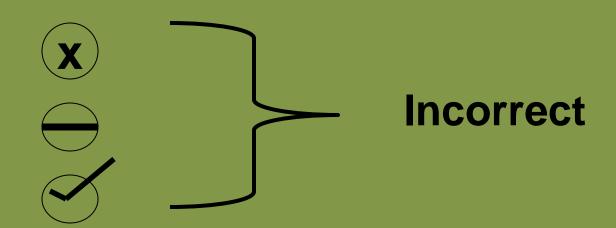
• All exam answers must be entered on answer sheet.



Completing the Answer Sheet

Using a #2 pencil

- Make sure all bubbles are completely filled in
- Example:
 Correct

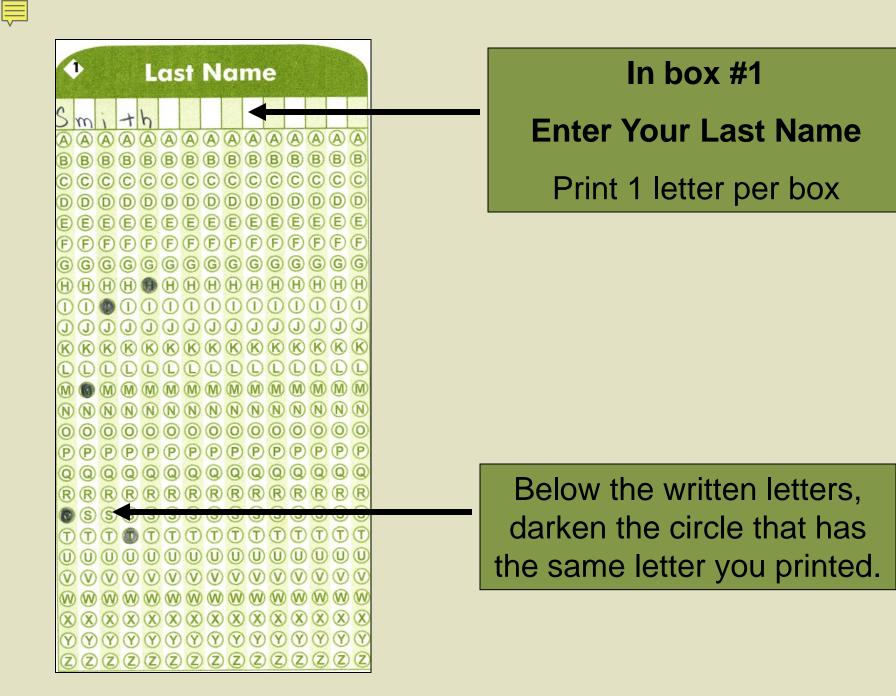




Completing the Answer Sheet

• **DO NOT** make any stray marks on the answer sheet.

If you make a mistake you MUST
 COMPLETELY ERASE the incorrect
 response.



2 First Name	
First Name	
Lavren A B A A A A A A A A A A A A A	
888888888888888888888888888888888888888	
EEEEEEEEEEEEE	
FFFFFFFFFFFFFFFF	
GGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGGG	
H H H H H H H H H H H H H H H H H	
<u> </u>	
© C C C C C C C C C C C C C C C C C C C	
000000000000000000000000000000000000000	
PPPPPPPPPPPPPPPPP	
R R R R R R R R R R R R R R R R R R R	
SSSSSSSSSSSSSSS	
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$\mathbf{x} \times \mathbf{x} \times $	
N N N N N N N N N N N N N N N N N N N	
ZZZZZZZZZZZZZZ	

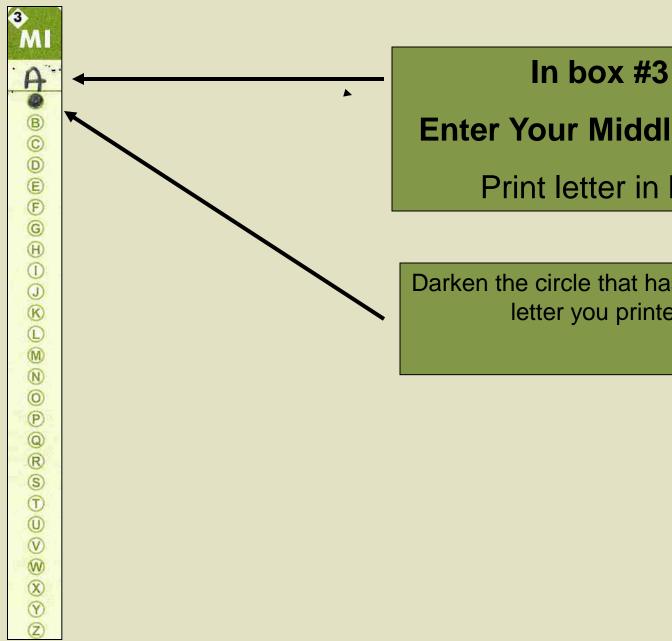
In box #2

Enter Your First Name

Print 1 letter per box

Below the written letters, darken the circle that has the same letter you printed.





Enter Your Middle Initial Print letter in box

Darken the circle that has the same letter you printed



ID NUMBER

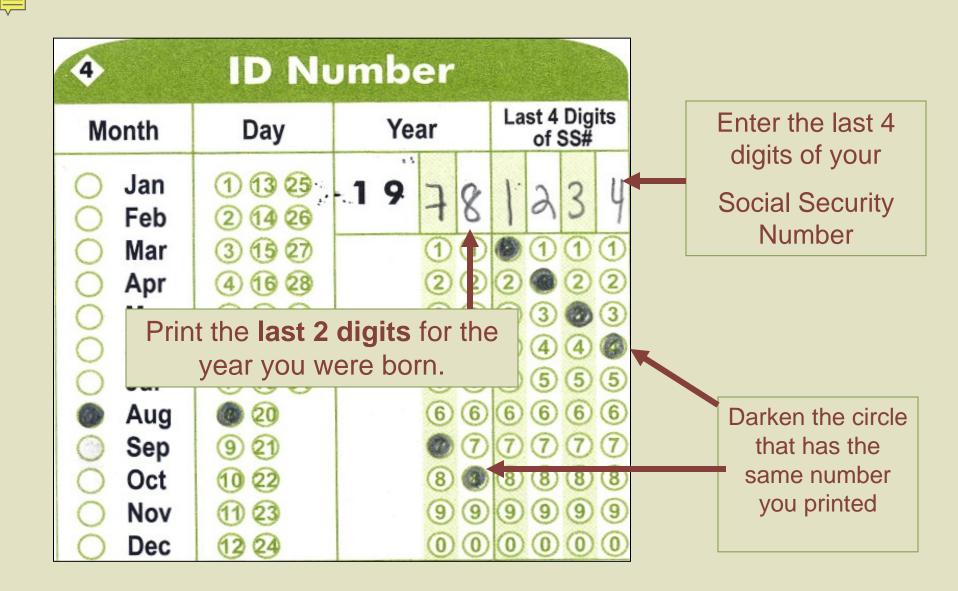
• Your ID number is your Date of Birth and the last 4 digits of your Social Security number.

• Locate box #4 labeled ID Number.

Darken the circle next to the month you were born

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4	ID Nu	umber	
Month	Day	Year	Last 4 Digits of SS#
O Jan O Feb	2 14 26	-197 (10)	81234
 Mar Apr May 	3 15 27 4 16 28 5 17 29	20	2 2 0 2 2 3 3 3 3 3 3
 Jun Jul Aug 	6 13 30 7 19 31 6 20	5	4 4 4 4 Ø 5 5 5 5 5 6 6 6 6 6
 Sep Oct Nov 	02	8	77777 8888 999999
O Dec	circle for t	0	
	u were bo	-	





Checking Your Exam Score

- If you receive a score of 70% or higher you will receive your certification card in the mail within 60 days.
- You may check your score on the Georgia Soil and Water Conservation Commission website: <u>www.gaswcc.org</u>. Please allow time for exams to be scored.
- Scores will be posted according to the ID number you created, your Date of Birth and last 4 digits of your Social Security number. Posted in the MMDDYY#### format (0808781234).

If you do not receive communication regarding your certification in 60 days, contact the Education and Certification Program. certification@gaswcc.org 706.542.1840



Once you are done

Please make sure that:

- Your application is completed and signed.
- You printed and signed your name on the front of your exam booklet.
- Your answer sheet has your name, ID number and the exam version boxes bubbled in.

Bring your photo ID, application/answer sheet and exam to the proctor.

Please bring all personal belongings with you when you turn in your exam.



The exam will be distributed momentarily.

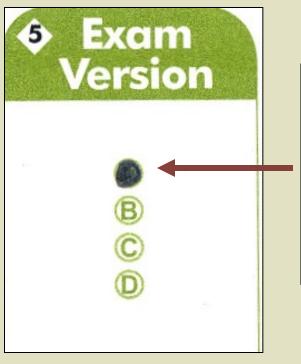
Please ask any application or answer sheet questions now.

Make sure all phones, pagers and electronic devices are turned off and cleared from desk- or your exam will not be scored.



Please DO NOT start the exam until instructed to do so.

Exam Version



In Box #5 Exam Version

Located on the top right hand corner

of exam booklet.

EXAMPLE: Exam Version A

There are multiple versions of this exam.

If you do not mark the Exam Version box or mark it incorrectly your exam will be not be scored correctly.



Exam Instructions

Please follow along as the exam instructions are read.



Exam Instructions

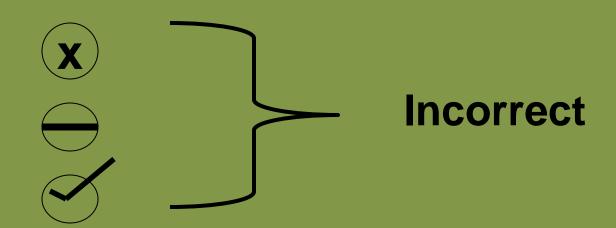
- You must receive 70% or higher to receive certification
- Each question has only 1 right answer.
- You will have 1 hour to complete the exam.
- The exam is open course notebook.
- You must use a # 2 pencil on answer sheet. If a #2 pencil is not used, your answer sheet will not be scored.



Completing the Answer Sheet

Using a #2 pencil

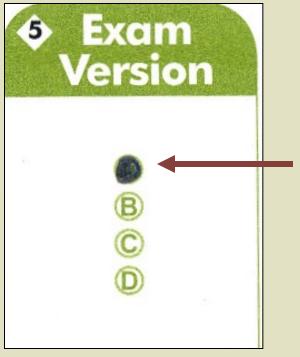
- Make sure all bubbles are completely filled in
- Example:
 Correct





4 ID Number						
Month	Day	Year	Last 4 Digits of SS#			
O Jan	1 13 25	1978	1234			
O Mar	3 15 27	11				
O Apr O May	5 17 29	33				
O Jun	6 18 30 7 19 31	(4) (4) (5) (5)	(4) (4) (9) (5) (5) (5) (5)			
AugSep	@ 20 @ 21	66	6666 7777			
O Oct	10 22	8	8888			
O Nov O Dec	11 23		99999 0000			

Exam Version



In Box # 5 Exam Version

Located on the top right hand corner

of exam booklet.

EXAMPLE: Exam Version A

There are multiple versions of this exam.

If you do not mark the Exam Version Box or mark it incorrectly your exam will be not be scored correctly.



Exam Instructions cont.

- Your desk must be cleared of everything except the course notebook and exam materials.
- I have read and fully understand the above instructions.
- Please print and sign your name.



Once you are done

Please make sure that:

- Your application is completed and signed.
- You printed and signed your name on the front of your exam booklet.
- Your answer sheet has your name, ID number and the exam version boxes bubbled in.

Bring your photo ID, application/answer sheet and exam to the proctor.

Please bring all personal belongings with you when you turn in your exam.