

STATE SOIL AND WATER CONSERVATION COMMISSION MEETING

Friday, June 21, 2013

Unicoi State Park, Helen, GA

8:00 a.m.

1. Call to Order – Garland Thompson, Chairman
2. Invocation – Brent Dykes, Executive Director
3. Approve Minutes of April 18, 2013 meeting, as previously Provided **(APPROVED)**
4. Act on Supervisor Resignations **(APPROVED)** and Appointments **(APPROVED)**
5. Executive Director's Report – Brent Dykes
 - a) Report on Action Items from April Meeting
 - b) Personnel Report
 - c) End of Fiscal Year Update and Zero-Based Budgeting
 - d) Regional Office Transition Plans
6. Deputy Executive Director's Report – Dave Eigenberg
7. Urban Program Report—Lauren Zdunczyk
 - a) Consider MOA Requests
 - b) Consider Re-Certification Policy Change **(APPROVED-If an individual conducts a land disturbing activity with an expired certification, that individual is in noncompliance with O.C.G.A. § 12-7-1 and may be subject to enforcement action.)**
 - c) Trainer Approval **(APPROVED)**
8. NRCS Update
9. GACDS Update **(APPROVED: GSWCC district supervisor NACD SE Meeting per diem rate of \$120/day for two days)**
10. Public Comments
11. Upcoming Board Meetings
—Recommendation: Monday, August 12th at 3:00 PM or later (in conjunction with NACD SE Meeting, Savannah, GA) **(APPROVED)**
12. Adjourn

*Lower Chattahoochee River Soil & Water Conservation District
4344 Albany Highway
Dawson,, Georgia 39842
229-995-6001*

April 10, 2013

*Memo To: Georgia Soil & Water Conservation Commission Board
From: Pete Griffith
Address: 608 State Highway 195
Leesburg, Georgia 31763
Subject: Resignation Letter*

Please allow this letter to serve as my immediate resignation of the Lower Chattahoochee River Soil & Water Conservation District, Supervisor of Lee County. My other commitments have become too great for me to fulfill the requirements of my position as Supervisor. Please accept my resignation and best wishes to the Lower Chattahoochee River Soil & Water Conservation District.

Signature:  _____

Date: 4-15-2013 _____



**Lower Chattahoochee River
Soil and Water Conservation District**

4344 ALBANY HIGHWAY • DAWSON, GA 39842 • (229) 995-6001

CLAY COUNTY
LEE COUNTY
QUITMAN COUNTY
RANDOLPH COUNTY
SCHLEY COUNTY
STEWART COUNTY
SUMTER COUNTY
TERRELL COUNTY
WEBSTER COUNTY

April 16, 2013

Memo To: Georgia Soil & Water Conservation Commission Board

From: Dennis Wills

Address: 851 Wills Road

Preston, Georgia 31824

Subject: Resignation Letter

Please allow this letter to serve as my immediate resignation of the Lower Chattahoochee River Soil & Water Conservation District, Supervisor of Webster County. I have thoroughly enjoyed serving as Board member over the last 23 years and I'm thankful for the opportunity. Please accept my resignation and best wishes to the Lower Chattahoochee River Soil & Water Conservation District.

Signature: Dennis Wills

Date: April 27, 2013

**NOMINEES FOR THE POSITION OF DISTRICT SUPERVISOR
TO BE APPOINTED BY GEORGIA SOIL and WATER CONSERVATION COMMISSION**

REGION	DISTRICT	COUNTY	NAME	CITY	%	FUTURE TERM WILL EXPIRE	
I	Blue Ridge Mtn	Rabun	1. Les Neely	Tiger	70%	07/09/13	
			2. Anthony Galloway				
			3. Roy Lovell				
		Towns	1. John Kay	Young Harris	100%	07/09/13	
			2. Audie Bradley				
			3. Jimmy Taft				
	Coosa River	Floyd	1. Thad Rush	Rome	72%	04/13/15	
			2. Waldo Dodd				
			3. Jack Dickey				
III	Fulton	Fulton	1. Corey Rayburn	Roswell	NEW	09/25/14	
			2. James Hamilton				
			3. Sally Mills				
V	Pine Mtn	Chattahoochee	1. Larry Dillard	Cusseta	96%	08/22/14	
			2. David Jankowski				
			3. Buddy Patterson				
			Marion	1. Sam Rigdon	Buena Vista	83%	05/09/14
				2. Tommy McAllister			
				3. Glenn Smith			
			Muscogee	1. Harvey Milner	Midland	64%	04/09/14
				2. Larry Dallas			
				3. Glenn Strickland			
	Ocmulgee River	Dooly	1. James Warbington	Vienna	90%	04/13/15	
			2. Daniel Simmons				
			3. Robert Akins				
			Macon	1. Gary Slaton	Oglethorpe	88%	04/13/15
				2. Ted Robinson			
				3. W.D. Hobbs			
		Taylor	1. Jack McGlaun	Butler	89%	01/24/14	
			2. Chris Walker				
			3. Willie Payne				
VI	Ogeechee River	Effingham	1. Joseph Burns	Newington	NEW	10/30/15	
			2. Grady Rahn				
			3. Jon Guerry Burns, Jr.				

MEMORANDUM OF AGREEMENT
BETWEEN
THE BRIER CREEK SOIL AND WATER CONSERVATION DISTRICT
AND
THE AUGUSTA – RICHMOND COUNTY COMMISSION

This Memorandum of Agreement entered into between the Brier Creek Soil and Water Conservation District, hereinafter referred to as the "District" and the Augusta–Richmond County Commission, hereinafter referred to as Augusta, Georgia.

WHEREAS, Augusta, Georgia has adopted an erosion and sedimentation control ordinance governing land-disturbing activities, which ordinance meets or exceeds the standards, requirements and provisions of the Erosion and Sedimentation Act of 1975, Ga. Laws 1975, p. 994, as amended to date of execution of this agreement; and

WHEREAS, Augusta, Georgia has been certified by the Director of the Environmental Protection Division as an issuing authority for purposes of the Erosion and Sedimentation Act of 1975, as amended; and

WHEREAS, Augusta, Georgia has demonstrated to the District its capabilities to review and approve erosion and sediment control plans and has requested an agreement with the District to conduct such review and approval; and

WHEREAS, the District enters into this agreement with the intent of allowing Augusta, Georgia to conduct the review and approval of erosion and sediment control plans without referring the applications and plans to the District, in compliance with Section 7(d) of the Erosion and Sedimentation Act of 1975, as amended; and

WHEREAS, both parties to this agreement, the District and Augusta, Georgia, understand that this Agreement cannot be effective until the State Soil and Water Conservation Commission gives its written concurrence hereto, as indicated by execution of this document;

NOW THEREFORE, the parties to this Agreement, the District and Augusta, Georgia, based on the mutual considerations as set forth below, hereby agree as follows:

- I. 1. Augusta, Georgia shall maintain compliance with all standards, requirements, and provision of a certified local issuing authority as set forth in O.C.G.A. § 12-7-8 *et seq*, as amended.
2. Augusta, Georgia shall conduct technical review and approval of erosion, sedimentation, and pollution control plans in accordance with standards set forth in the Soil

Erosion, Sedimentation, and Pollution Control Ordinance of Augusta, Georgia. Augusta, Georgia shall take appropriate steps to assure that approved plans are properly installed and maintained and that all measures and practices are in compliance with Augusta, Georgia's Soil Erosion, Sedimentation, and Pollution Control Ordinance.

3. Augusta, Georgia shall submit to the District on a quarterly basis a report of the erosion and sediment control program. The report shall contain the number of plans reviewed and the overall program status. The report shall be submitted on a timely basis and of a form and content that is acceptable to the District and to Augusta, Georgia.

4. Augusta, Georgia shall keep the District informed of land-disturbing plans that might affect soil and water conservation.

5. Augusta, Georgia shall maintain a system of records, plans, applications, etc., of all actions taken under this Agreement, and shall make such records available to the District or its representative upon request.

II. 1. The District will allow Augusta, Georgia to conduct the review and approval of erosion and sediment control plans without the necessity of referring the application and plan to the District, so long as Augusta, Georgia complies with the conditions specified in this Agreement.

2. The District will review and carefully consider the reports submitted by Augusta, Georgia and shall make recommendations with regard to the adequacy of the program and its compliance with the Erosion and Sedimentation Act of 1975, as amended.

3. The District shall provide Augusta, Georgia with expertise available through the District and through memoranda of agreement between the District and other agencies.

4. The District assures that erosion and sediment control assistance shall continue to be a priority item of the District program.

5. The District shall, upon request, provide or conduct informational, educational, and training programs, including but not limited to, the review of erosion, sedimentation, and pollution control plans and the implementation and enforcement of the Soil Erosion, Sedimentation, and Pollution Control Ordinance.

6. The District shall provide to Augusta, Georgia an annual evaluation of the quality of plan reviews and effectiveness of its erosion, sedimentation, and pollution control program.

III. It is mutually understood and agreed as follows:

1. This memorandum shall not be amended without consent of both parties and concurrence of the State Soil and Water Conservation Commission.

2. Augusta, Georgia's files of erosion, sedimentation, and pollution control plans and actions shall remain accessible to the District.

3. This memorandum may be terminated at any time by either party, upon sixty (60) days written notice. It shall terminate automatically and without written notice if the Environmental Protection Division revokes the certification of Augusta, Georgia program pursuant to Section 8 (c) of the Erosion and Sedimentation Act of 1975, as amended.

4. This memorandum shall be effective on the date of the concurrence herewith by the State Soil and Water Conservation Commission.

Sworn to and subscribed before me
This 18TH day of JUNE, 2013

Augusta, Georgia

Nancy W. Morawski
Notary Public



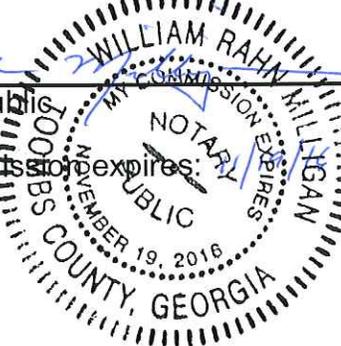
My commission expires: 7/18/14

By: [Signature]
Title: MAYOR

Sworn to and subscribed before me
This 20th day of June, 2013

Brier Creek Soil & Water Conservation District

[Signature]
Notary Public



My commission expires: 11/19/16

By: Arthur M. Rider
Title: Vice-Chairman

This memorandum is hereby concurred in by the State Soil and Water Conservation Commission this 21 day of June, 2013.

Sworn to and subscribed before me
This 21 day of June, 2013

State Soil and Water Conservation Commission

Lauren Ann Zdunczyk
Notary Public

By: [Signature]
Title: Executive Director

My commission expires: 12-13-16

MEMORANDUM OF AGREEMENT

BETWEEN

THE LIMESTONE VALLEY SOIL AND WATER CONSERVATION DISTRICT

AND

THE CITY OF WOODSTOCK, GEORGIA

This Memorandum of Agreement entered into between the Limestone Valley Soil and Water Conservation District, hereinafter referred to as the "District" and the City of Woodstock, hereinafter referred to as the City.

WHEREAS, the City has adopted an erosion and sedimentation control ordinance governing land-disturbing activities, which ordinance meets or exceeds the standards, requirements and provisions of the Erosion and Sedimentation Act of 1975, Ga. Laws 1975, p. 994, as amended to date of execution of this agreement; and

WHEREAS, the City has been certified by the Director of the Environmental Protection Division as an issuing authority for purposes of the Erosion and Sedimentation Act of 1975, as amended; and

WHEREAS, the City has demonstrated to the District its capabilities to review and approve erosion and sediment control plans and has requested an agreement with the District to conduct such review and approval; and

WHEREAS, the District enters into this agreement with the intent of allowing the City to conduct the review and approval of erosion and sediment control plans without referring the applications and plans to the District, in compliance with Section 7(d) of the Erosion and Sedimentation Act of 1975, as amended; and

WHEREAS, both parties to this agreement, the District and the City, understand that this Agreement cannot be effective until the State Soil and Water Conservation Commission gives its written concurrence hereto, as indicated by execution of this document;

NOW THEREFORE, the parties to this Agreement, the District and the City, based on the mutual considerations as set forth below, hereby agree as follows:

- I. 1. The City shall conduct technical review and approval of erosion and sediment control plans in accordance with standards set forth in the ordinance of the City. The City shall take appropriate steps to assure that approved plans are properly installed and maintained and that all measures and practices are in compliance with the City's erosion and sedimentation control ordinance.

2. The City shall submit to the District on a quarterly basis a report of the erosion and sediment control program. The report shall contain the number of plans reviewed and the overall program status. The report shall be submitted on a timely basis and of a form and content that is acceptable to the District and to the City.

3. The City shall keep the District informed of land-disturbing plans that might affect soil and water conservation.

4. The City shall maintain a system of records, plans, applications, etc., of all actions taken under this Agreement, and shall make such records available to the District or its representative upon request.

II. 1. The District will allow the City to conduct the review and approval of erosion and sediment control plans without the necessity of referring the application and plan to the District, so long as the City complies with the conditions specified in this Agreement.

2. The District will review and carefully consider the reports submitted by the City and shall make recommendations with regard to the adequacy of the program and its compliance with the Erosion and Sedimentation Act of 1975, as amended.

3. The District shall provide the City with expertise available through the District and through memoranda of agreement between the District and other agencies.

4. The District assures that erosion and sediment control assistance shall continue to be a priority item of the District program.

5. The District shall, upon request, provide or conduct informational and educational programs to train individuals charged with review of erosion and sediment control plans, manpower and funding permitting.

III. It is mutually understood and agreed as follows:

1. This memorandum shall not be amended without consent of both parties and concurrence of the State Soil and Water Conservation Commission.

2. The City's files of erosion and sediment control plans and actions shall remain accessible to the District.

3. The District may secure additional review services before making recommendations on the adequacy of the program of the City.

4. This memorandum may be terminated at any time by either party, upon sixty (60) days written notice. It will terminate automatically and without written notice if the Environmental Protection Division revokes the certification of the City program pursuant to Section 8 (c) of the Erosion and Sedimentation Act of 1975, as amended.

5. This memorandum shall be effective on the date of the concurrence herewith by the State Soil and Water Conservation Commission.

Sworn to and subscribed before me
This 17th day of June, 2013

City of Woodstock, Georgia

Shonda Lynn Pizzello

By: [Signature]

Notary Public

Title: MAYOR

My commission expires: 6-27-13

Sworn to and subscribed before me
This 18th day of June, 2013

Limestone Valley Soil & Water Conservation District

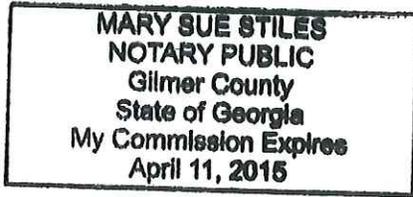
Mary Sue Stiles

By: Mark Holden

Notary Public

Title: CHAIRMAN

My commission expires: 4-11-15



This memorandum is hereby concurred in by the State Soil and Water Conservation Commission this 21 day of June, 2013.

Sworn to and subscribed before me
This 21 day of June, 2013

State Soil and Water Conservation Commission

Lauren Ann Zdunczyk

By: [Signature]

Notary Public

Title: Executive Director

My commission expires: 12-13-2016

Proposed Change to the GSWCC Re-certification 90 Day Grace Period Policy

Since 2005, GSWCC has issued close to 124,000 certifications. Although so many certifications have been issued, there are only about 30,000 active certifications in the State as of today. Over the last few months GSWCC has seen an increase in the number of calls from individuals with expired certifications. GSWCC expects the calls to increase as construction picks up.

Due to the high number of certifications that are or will be past the 90 day grace period, GSWCC is considering making changes to the current policy that would improve customer service while maintaining the integrity of the program.

Below is the current policy and the proposed revision GSWCC staff is considering. Any changes to the policy could potentially take effect July 1, 2013.

Current Policy:

Individuals that fail to obtain at least 4 hours of continuing education prior to their expiration date will have a 90 day grace period to attend a continuing education course. Failure to attend a continuing education course after the 90 day grace period will require the individual to attend the full course and pass the exam.

Please note that the 90 day grace period does not apply to your certification status. If an individual allows their certification to expire, they will be in noncompliance with the State Law and are subject to any enforcement actions that may occur. The 90 day grace period will only exempt them from retaking the course and exam. For example if they are a design professional, certification must be current at the time the plan is submitted for review.

Proposed Revision to the Policy:

Individuals seeking to extend or renew an expired certification, regardless of how long a certification has been expired, must attend at least 4 hours of continuing education as established by GSWCC.

Please note that, if an individual conducts a land disturbing activity with an expired certification, that individual is in noncompliance with O.C.G.A. 12-7-1 and may be subject to enforcement action.

Other Licensing Board Policies

- Professional Engineer – pay an additional fee to get license reinstated. The fee increases with amount of time the license is lapsed.
- Pesticide License – once certification expires, individuals must retake the test. However there are some exceptions which are at the discretion of the Pesticide Board.
- Professional Geologist – Pay additional fee to get license reinstated if lapsed less than 2 years. 2 years or more, individual has to retake the exam.

**Trainers to be approved by
The Georgia Soil & Water Conservation Commission Board
and the Stakeholder Advisory Board**

Trainer Level I

Requirements:

Education/Experience – 4 yr college degree and 5 yrs experience in E&SC

-OR-

Experience Only – 10 yrs experience in E&SC

1. Melissa Echevarria

Education - MS Environmental Policy and Management, American Military University
BS Environmental Studies, University of West Georgia

Experience – 2011 – Present – SR. Environmental Inspector/Fats, Oils & Grease, City of East Point
2007 – 2011 – Plan Reviewer/E&S Specialist, Georgia Soil and Water Conservation Commission

Duties Performed:

- Reviews plans for environmental compliance with the City's commercial pretreatment, stormwater and E&S ordinances.
- Performs site inspections to ensure sites are in compliance with the approved ES&PC plan
- Provided technical review of the ES&PC plans on behalf of the metro area Soil and Water Conservation Districts.
- Handled complaints and sites inspections for the Georgia Soil and Water Conservation's Region Three office.

Ms. Echevarria meets requirements with education and experience.

2. Brad McCook

Experience – 2005 – Present – Permit Supervisor, Athens-Clarke County Transportation and Public Works
2004 – 2005 –Inspector, Athens-Clarke County Transportation and Public Works
2002 – 2004 – Owner/Project Manager, Environmental Site Management
2001 – 2002 – Project Manager, Metro Erosion Company

Duties Performed –

- Issues Land disturbance permits for Athens -Clarke County
- Oversees all active land disturbing activity within Athens-Clarke County
- Completes E&S reports required by Georgia Soil and Water Conservation Commission
- Conducts NPDES inspections
- Turbidity Sampling
- Oversaw installation of BMPs on site

Mr. McCook meets the requirements with experience.

Trainer Level II

Education/Experience – 4 yr college degree in engineering or natural science and 5 yrs experience in E&SC

-OR-

Experience Only – 5 years of professional licensure in the field of engineering, architecture, landscape architecture, forestry, geology or land surveying or as a CPESC for a total of 10yrs field experience.

1. Jason Davis, PE

Education – BS Civil Engineering, Georgia Institute of Technology

Experience – December 2009 – Present – Davis Engineering & Surveying, LLC, President

August 2006 - December 2009 – GeoImage, LLC, Project Engineer

July 2004 – August 2006 –B.C. Engineering, Inc, Staff Engineer

Duties Performed:

- Manage and coordinate projects with clients, LIAs, and contractors from inception to completion
- Designs plans, including grading, utility, ES&PC for residential, commercial and industrial sites.

Mr. Davis exceeds requirements with education, experience and professional licensure.

2. Marcus Wilkes - CPESC

Education – 2008 Certified Professional in Erosion and Sediment Control

Experience –2000 – 2006, Forsyth County, Erosion Control Inspector

2006 – Present, Forsyth County, Erosion and Sedimentation Supervisor

Duties Performed:

- Conducts environmental audits, inspections and investigations of violations.
- Conducts stream delineations of perennial, intermittent and ephemeral streams
- Reviews and approves stream buffer restoration projects
- Supervises and manages six Erosion Control Inspectors
- Monitors environmental impacts of development activities
- Executes daily inspections of construction sites

Mr. Wilkes meets requirements with experience and CPESC Certification.